

Generalities

1. The choices of the provincial selection committee of the laureates are voted on by the majority of the members present at the meeting. The committee is formed as follow: one member of Patinage Quebec Bord of Directors, one administrator of the Team Quebec and events sector, and up to three (3) regional presidents.
2. The regional and club selection committees are composed of the following members: members of the executive counsel, the director of their CanSkate program, the director of the STAR skate test program and one (1) or two (2) members of the club committee, that are not on the regional committee. The club members who sit on the selection committee of regional or provincial clubs or schools, can be nominated for the year of their mandate. However, they cannot participate in the selection of the winner in the category in which they are nominated.
3. The clubs have to follow the establish rules by their regional committee for the club and regional awards.
4. All candidates must be affiliated members of a Quebec Section club or school and members of Skate Canada. Their membership number must be entered on the form.
5. To bring out and demonstrate the skills, qualities and competencies of your candidate three additional criteria will be assessed in addition to the other elements. They are: attitude, motivation and cooperation. These are the qualities sought in candidates and you will have to demonstrate it, through examples. The number of points awarded for these criteria will depend on how you have supported these criteria.
6. In the calculation grids, it is important to take account of the following elements:
 - Can Skate grid: column “Étapes” (D-E-F); points will be awarded based on the stage the skater is at , as of December 31, 2022. For example, if the athlete is at step 4, he gets 2 points.
 - Star Skate grid: points will be awarded per test completed. On the other hand, for competitions where there are several possible results, the points will be awarded for the best result obtained.
 - Podium pathway athlete award grid: points will be awarded per test completed. For the competition part, the athlete category point will be awarded only once, and for the highest category competed on December 31, 2022.

Warning: A skater “coach¹” cannot be eligible for any award except for the following categories: **Manon Perron tribute award, Voluntary Section Coach and Club Coach.** As soon as he/she has paid his coaching dues to Skate Canada, he/she officially becomes a coach.

¹ Only a coach that is a skater identified by Patinage Quebec as an Excellence, Elite, Releve or Espoir skater, will be eligible for the Section competitive skate athlete award.

Submission of documents

Clubs and Skating schools

Clubs and skating schools have to handout their awards documents, following their regional instructions. Clubs and skating schools cannot fill their candidate application on the Skate Canada web site. They must complete the forms available on the Patinage Québec website, on the computer and submit them to their region.

Regions

Regions have to select only one winner per awards category from their clubs and skating schools. Regions have to send their regional winner candidates to Patinage Québec. Regions cannot fill their candidate application on the Skate Canada web site. Regions have to use all Patinage Quebec forms and submit all application forms on Patinage Quebec Teams plateforme. Please confirm when the forms are transfered to Karine Germain, kgermain@patinage.qc.ca.

Clubs and skating schools can submit their candidat for the following awards with the appropriate documents:

- All documents have to be named has indicated: (Awards) (Name, First name)
 - Exemple National coach club award Germain, Karine
- Patinage Quebec completed application form
- A photo of the winner in the form;
- Supporting documents (letter(s) of recommendation, test results and/or competitions) in PDF format.

Clubs/Skating school and regions deadline			
	Clubs	Regions	Section
National club/school award	January 18th, 2023	February 8th, 2023	March 1st, 2023
National grassroots official award			
National grassroots & STAR pathway coach award			
Section volunteer award	February 6th, 2023	March 6th, 2023	N/A
Section CanSkate award			
Section Star Athlete award			
Section podium pathway athlete award			
Section program assistant award			
Section volunteer coach award			
Section official award			
Manon Perron award			
Volunteer 25 years award			
Volunteer 50 years award			
Regional volunteer award			
Section Elizabeth Swan memorial award			

Section Awards Nomination Criteria

- **Section Canskate award:** The purpose of the Section CanSkate Athlete Award is to recognize skaters who have shown enthusiasm and dedication to the CanSkate program throughout the skating season.
 - Criteria :
 - Must be enrolled in CanSkate for the current registration year
 - Demonstrates a positive attitude
 - Demonstrates an eagerness to learn and improve skills
 - Is cooperative
 - Participates fully

- **Section STAR athlete award:** The purpose of the Section STAR Athlete Award is to recognize skaters who have demonstrated determination and commitment to the STAR program. Recipients of this award have displayed passion for the sport and have achieved success throughout the season, not only within the STAR assessing/testing system but also with personal skill development and growth.
 - Criteria :
 - The athlete must have completed at least one test in the following four disciplines (Free style, skating skills, ice dance and artistic);
 - The winner of this award must not have registered or competed in a Podium Pathway (Pre-Novice or higher) category at a Sectional qualifying competition in the current skating season. Pre-Novice and Novice sub-sectional championship, Junior and Senior sectional championship and Sans-limite to Novice sectional championship.
 - Participation and personnel succes;
 - Achievement;
 - Displaying spirit and passion for the sport;
 - Striving for new goals;
 - Achieving balance within skating and in other areas of life;
 - Giving back to the sport by assisting at club level (program assistant, volunteering for club events, etc.)

2022 provincial awards

From January 1st 2022 to December 31th, 2022 (classification period)

Guidelines

- **Section podium pathway athlete award:** An individual skater who is under the age of 16 as of July 1 of the current competitive season OR a pairs or ice dance team under the age of 18 as of July 1 of the current competitive season.
 - Criteria :
 - An individual, pairs, or ice dance team who exhibits spirit, dedication, determination or other favorable qualities.
 - A minimum pre-novice competitor with a top-ten finish at the Sectional level in the current competitive season.
 - A positive role model for other athletes
 - An individual, pairs or ice dance team who combines off-ice and on-ice training in order to meet his/her/their competitive goals
 - **Pairs or ice dance skaters from two different regions:** If a couple represent two regions, only one region have to submit the application. The two regions have to work together to build the file.
- **Section program assistant award:** The purpose of the Section Program Assistant Award is to recognize dedicated and passionate program assistants who continuously share Skate Canada's vision with all participants of the program. This award is presented to individuals who are not only great assets to the coaching team on the ice, but also show their commitment off the ice by providing support and assistance to the club and its registrants.
 - Criteria :
 - Has made a significant contribution to his/her club by having assisted skaters, coaches and/or the club executive with programming both on and off the ice.
 - Is an excellent role model who inspires others to embrace the joy of skating.
 - Displays a potential for a long-term commitment to the sport of figure skating in the community in a coaching or volunteer role.
- **Section volunteer award:** this prize is awarded to an active adult volunteer, who is currently subscribing to Skate Canada. All his effort has positive results reflecting on his organization.
 - Critères :
 - An individual whose contributions reflect passion for the sport and its participants.
 - An individual who is an exemplary role model for other volunteers, skaters and/or coaches.
 - Has a minimum of five years of volunteer work in the sport of skating.
 - Shows an awareness and interest in the future direction of the sport.

2022 provincial awards

From January 1st 2022 to December 31th, 2022 (classification period)

Guidelines

- **Section Elizabeth Swan memorial award:** The purpose of this award is to recognize an individual for his/her dedication and contribution to the discipline of synchronized skating in Canada.
 - Criteria :
 - Active adult volunteer (including officials, event organizers, administrators and representatives, etc.) recognized for his/her contribution to synchronized skating.
 - Reflect the characteristics of Elizabeth Swan - dedication, perseverance, commitment, passion and spirit.
 - A strong desire and interest in promoting the sport of synchronized skating within and beyond the skating community.
 - An individual who is aware of, and supports, the development of all levels of synchronized skating.
 - An individual who has given at least 2 years to the discipline of synchronized skating in a volunteer capacity.
- **Section volunteer coach award:** It will be given to a professional coach who has contributed to the coaching community through volunteer efforts at the club, region, section or national level. The focus of this award is on volunteer contributions made by professional coaches to the sport of skating.
 - Criteria:
 - A registered Skate Canada professional coach in good standing with a minimum NCCP status of Club Coach (CanSkate) Certified or Regional Coach (STAR) Certified.
 - An individual who contributes volunteer time in addition to professional coaching time at the club, region, section or national level.
 - A professional coach who inspires others to embrace the joy of skating.
 - A professional coach who has demonstrated commitment to the development of the sport of skating.
- **Section official award:** A Skate Canada technical representative, evaluator, judge, referee, technical controller, technical specialist or data specialist who is currently registered with Skate Canada.
 - Criteria:
 - Active at the Section level or lower for at least five years.
 - Demonstrates a knowledge of Skate Canada rules, policies, philosophies and programs.
 - Is keen to share accurate information with other officials, athletes, coaches, parents and administrators with the interest/intent of developing figure skating and figure skaters in Canada.
 - An individual who has given quality service to the Section and the organization in general.

2022 provincial awards

From January 1st 2022 to December 31th, 2022 (classification period)

Guidelines

- **Manon Perron Award:** This Award given only within the Québec section, during the evening Awards of Patinage Québec AGM. It will be presented to a professional coach who have extended his involvement with his/her athletes beyond his/her teaching. This Award focuses on the personal commitment, the humanism and support in situation involving other qualities than teaching figure skating.
 - Criteria:
 - Active professional coach who is currently registred with Skate Canada.
 - Person who contribute professionally at Club, Region, Section and National level;
 - Coaches who, in extraordinary situation went beyond his/her teaching and contributed to the success of a magical, special or unusual moment;
 - Professional coach who transmits passion, spirit and triumph of figure skating to other coaches, athletes, volunteers and officials;
 - Professional coach who demonstrate his commitment to the sport other than by his/her teaching skills.

In summary, clubs/skating schools and region must complete only the forms made available to them on the Patinage Québec website, located in the Events tab. Clubs, skating schools and region must only follow Patinage Quebec guidelines.

National Awards Nomination Criteria

- **NEW! National Club/School award:** This award will be presented to one club or school that demonstrates exceptional performance, exemplifies Skate Canada values, maintains or increases its registration, meets or exceeds all program delivery standards, demonstrates strong collaboration among its volunteers, coaches and administrators, employs innovative marketing and social media strategies and cultivates a safe, welcoming and inclusive environment.
 - Criteria:
 - An active and operational, registered club or school in good standing
 - Demonstrates that it supports, and meets or exceeds all program delivery standards
 - Demonstrates strong collaboration among its volunteers, coaches, and administrators
 - Demonstrates effective and innovative marketing and social media strategies
 - Cultivates and maintains a safe, welcoming and inclusive environment
 - Embodies and exemplifies Skate Canada values of safety, integrity, collaboration, excellence and innovation
- **NEW! National grassroots official award:** Active officials (judges, referees, technical controllers, technical specialists and data specialists) who have only been active at the section level or lower (or regional level or lower for synchronized skating) are eligible. Nominations should be made by officials, coaches, team managers, or any member of the Skate Canada Board of Directors, Section Board of Directors, Section Judge/Evaluator Chairs, or Section Data Specialist Chairs.
 - Criteria:
 - An official who is currently registered and in good standing with Skate Canada
 - Only officiated at the section level or lower (or the regional level or lower for synchronized skating)
 - Officiated at a minimum of one event or assessment day in the current season
 - Demonstrated knowledge of Skate Canada programs philosophies, vision and mission
 - An official who is keen to share accurate information with other officials, athletes, coaches, parents and coaches with the interest of developing skating in Canada
 - An official who has given, and will continue to provide, quality service at the club or section level
 - Embodies and exemplifies Skate Canada values of safety, integrity, collaboration, excellence and innovation

- **National grassroots & STAR pathway coach award:** The purpose of the National Grassroots & STAR Pathway Coach Award is to recognize dedication and success in coaching foundational learn to skate and learn to figure skate programs. The recipient will be selected based on their outstanding contributions to our sport and to the well-being of skaters participating in Skate Canada programming, specifically in the FUNdamental, Learn to Train and Active for Life, Long-Term Development (LTD) stages.
 - **Criteria:**
 - A registered Skate Canada coach in good standing with a minimum NCCP status of CanSkate Coach Certified.
 - An active coach who is dedicated to the profession and has a proven track record of coaching excellence within one or more of the following programs and/or skating discipline areas:
 - FUNdamentals LTD stage: CanSkate
 - Learn to Train/Active for Life LTD stage: STARSkate, CanPowerSkate
 - Must move beyond coaching as a profession and contribute to the development of skating through professional and/or volunteer commitment (e.g., serve on a skating-related committee at any level, act as an NCCP Learning Facilitator/Coach Evaluator or as a Technical Panel official, etc.).
 - Must embrace change, encourage an Active for Life philosophy, and inspire everyone to experience the joy of skating.
 - Embodies and exemplifies Skate Canada values of safety, integrity, collaboration, excellence, and innovation

Patinage Quebec contact

At all times, you can contact Karine Germain by phone or email:

Email : kgermain@patinage.qc.ca
Office phone : 514 252-3073, poste 3473

Good luck to all the candidates !

Annex 1

Volunteer awards checklist

Regional volunteer award

- At least two years of volunteering in the sport.
- Each club submit a candidate.
- Selection committee : regional committee.

Section volunteer award

- At least 5 years of volunteering in the sport.
- Every region submit their candidate.
- The winner of the regional volunteer award is not neceseraly a candidat for this award. All candidate has to respect the section volunteer award.
- Candidates will be honored at the Gala reconnaissance de Patinage Québec.
- Selection committee : provincial committee.

National volunteer award

- At least 10 years of volunteering in the sport.
- Every section submit their candidate.
- This award will be presented to one person at the Skate Canada Ice Summit.